

KEEP IT SIMPLE COMPUTER TRAINING

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866-PC-SKILLS

Course Title:	Photo Editing Essentials
Course Length:	3 Evenings
Prerequisite:	Basic Computer Skills
Course Description:	Why settle for a second-rate photo when so many imperfections can be easily fixed? Learn the steps to apply to every photo you plan to frame or put in a scrapbook as well as how to fix common problems. Learn to stylize your photos using special artistic effects to add type and to create photo collages.
Performance Objectives: Students will become skilled in ...	<ol style="list-style-type: none">1. Explore the Work Environment<ol style="list-style-type: none">1.1. Using the Tools1.2. Navigation and Shortcuts2. Enhancing Photos<ol style="list-style-type: none">2.1. Removing Red Eye2.2. Adjusting Lighting2.3. Removing Shadows2.4. Removing Distracting Elements2.5. Adjusting Colors2.6. Removing Color Casts2.7. Removing Glasses Glare2.8. Sharpening a Photo3. Repairing Photos<ol style="list-style-type: none">3.1. Removing Tears3.2. Removing Cracks3.3. Removing Scratches and Dust3.4. Replacing Colors3.5. Cloning4. Working with Text<ol style="list-style-type: none">4.1. Adding and Editing Text to Photos4.2. Creating Special Text Effects4.3. Rotating and Transforming Text5. Using Special Effects<ol style="list-style-type: none">5.1. Adding Watercolor Effects5.2. Adding Posterized Effects5.3. Using Blending, Shaping and Distortions5.4. Adding Artistic Edges6. Creating Collages<ol style="list-style-type: none">6.1. Extracting Objects from Images6.2. Adding Objects to Images6.3. Combining Images6.4. Blending Images Effectively6.5. Finalizing the Collage